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|  | **Isaac Kobby Anni**  Bowling Green, Ohio 43402,  419-378-9889, isaackobbyanni@gmail.com |

Recruitment Manager

[Company Name]

[Street Address]

[City], [State] [Zip]

Dear Recruitment Manager,

I am writing today in application to the [Target Job Title] position, posted on ResumeNerd. As a highly skilled, [quality 1] engineer with a degree from [University], I am confident I can make a strong addition to the team at [Target Company Name].

As shown in my attached resume, my current work as a [Current Job Title] with Bowling Green State Univerity often involves addressing [Task 1] and [Task 2] in order to [Accomplishment 1]. Using [skill 1] methods, I perform [Task 3] as needed. I have great [skill 2] skills and am able to [Task 5], [Task 6] and [Task 7]. I enjoy the work of a [Job Title], I find it gratifying to be able to spend my days working toward [Accomplishment 2]. I have excellent [skill 3], [skill 4] and [skill 5] skills, which I utilize to regularly offer positive results.

I believe my experience and skills make me a strong candidate for the [Target Job Title] position with your [Department Name] team. I hope to have the opportunity to discuss in person how I might contribute to the continued success of [Target Company Name]. Thank you for your time and consideration.

Yours sincerely,  
Isaac Kobby Anni  
419-378-9889  
isaackobbyanni@gmail.com